



IIM ROHTAK

Sunaria , Rohtak - 124010

IIM Rohtak invites applications for

Trainee- Library & Research

all applications should be sent to careers@iimrohtak.ac.in with subject being compulsorily name of the post.

Last date to apply: 17.04.2024

The interview will be conducted at IIM Rohtak, Sunaria, Rohtak (Haryana).

Candidates who have already undergone traineeship at IIM Rohtak need not apply again for the traineeship.

| S. No | Traineeship | Age | Educational Qualification | Stipend |
|-------|-----------------------------------|------------------------------|---|---------------------------|
| 1 | Trainee- Library & Research | Preferably below 30 years | B. Lib/B. Ed/B.A/B. Sc/BBA/BCA. Preference will be given to candidates having B. Lib qualification Candidates will be required to work in shifts. | Rs. 22,000/- per month |

While appearing for Interview the candidates are compulsorily required to bring the following certificates/ documents along with them.

1. Educational certificates (Original along with one set of self-attested photo copies).
2. Character Certificate issued by a Gazetted Officer (Original and not older than six months).
3. Experience certificate (Original and one set of self-attested photo copy).
4. Two recent passport size coloured photographs.
5. **A good knowledge in MS- Office with other computer related tasks is essential.**
6. Duly filled Prescribed Application Form ([CLICK HERE](#) to download the Application Form).
7. This is traineeship programme.

ON SUCCESSFUL COMPLETION OF DURATION, A TRAINEESHIP CERTIFICATE WILL BE ISSUED.

Interested candidates must send scanned copy of their filled and signed application in Prescribed Format along with scanned copies of self-attested documents (educational & work experience) through e-mail to: careers@iimrohtak.ac.in on or before **17.04.2024**.

Shortlisted applicants are required to mandatorily bring the filled application in the prescribed Format along with documents, sent through email on the day of interview.

The subject of the e-mail should be “**Application for Trainee - Library & Research**” else the application will be discarded.

(Chief Administrative Officer)
IIM Rohtak
01262-228544